ACEND® UPdate

The On-line Newsletter for ACEND-Accredited Programs

Policy and Procedure Manual and Substantive Change Guidelines – Updated

Policy and Procedure Pass Rate Policy – Updated
ACEND has revised its pass rate policy; the revised policy can be found on pages 84-85 in the Policy and Procedure Manual on the on the Policy and Procedure page of the ACEND website. Effective immediately, ACEND will evaluate the one-year pass rate (pass rate of students who take and pass the registration exam within one year of first attempt) over a three-year rather than a five-year period. The Pearson VUE pass rate reports will reflect this change. Program pass rates will be grouped into one of three categories: Level 1: Pass rates 80% or above (NDTR: 70%); Level 2: Pass rates 70-79% (NDTR: 60-69%); and Level 3: Pass rates 69% or below (NDTR: 59% or below). The ACEND Standards Committee is reviewing potential changes to the 2017 Accreditation Standards based on this policy change.

2017 Standards Implemented – ACTION NEEDED
The 2017 Accreditation Standards for Nutrition and Dietetics Coordinated Programs (CP), Didactic Programs (DPD), Internship Programs (DI), Technician Programs (DT) and Foreign (FDE) and International (IDE) Dietitian Education Programs became effective on June 1, 2017. The standards, guidance information, and crosswalks of the 2017 standards with the 2012 standards are posted on the ACEND website www.eatright.org/2017Standards. All programs will be expected to come into compliance with the 2017 Standards to earn or maintain ACEND accreditation. See www.eatright.org/2017Standards to learn more about how to verify compliance with the 2017 Standards.

Preparation for the Fall 2017/Spring 2018 Internship Match
The D&D Digital and DICAS Fall 2017-2018 application portals have opened! The computer match deadline is September 25, 2017 at 11:59 pm Central Time. If your internship program will be participating in the fall 2017 internship match, please be sure the information on your website is accurate and up-to-date and indicate whether or not your program will be accepting student applications through DICAS. For more information about computer matching, the second round recommendations and contact information for DICAS and D&D Digital, please select the Computer Matching section of the ACEND Web site or click Computer Matching.
New ACEND Senior Manager Position

ACEND is pleased to announce that it is recruiting for a new Senior Manager who will be responsible for: planning, implementing, directing and evaluating processes to assure that nutrition and dietetics education programs meet national standards for educational quality; providing expert advice and direction to educators, students, and the public on the educational preparation necessary for nutrition and dietetics practice; guiding the implementation of demonstration programs accredited under the future education model accreditation standards and leading collection and analysis of program outcomes and evaluation data. More information about the position can be found at [HTTPS://ACADEMYONASUREHCML.COM/SYSFORMS/JOBDETAILS.ASPX?RO=17](https://academyonasurehcml.com/sysforms/jobdetails.aspx?ro=17). ACEND will begin reviewing applications in September and hopes to have someone in the position by January, 2018. Questions about the position can be directed to Mary Gregoire at mgregoire@eatright.org or 312-899-4872.

Nominations for ACEND Board Positions:

- **Representative of the Public**
  The ACEND Board is seeking a public member to serve a three-year term beginning in June 2018. A public member represents and brings the public's perspective to ACEND. Those interested in serving as a public member should be willing to learn about the accreditation of entry-level nutrition and dietetics education programs and play an active role in accreditation decisions. A public member should not be associated with the profession of nutrition and dietetics, institutions accredited or seeking accreditation from ACEND or the Academy of Nutrition and Dietetics. Please submit your nominee's name with contact information no later than **October 1, 2017** to [acendnominations@eatright.org](mailto:acendnominations@eatright.org). ACEND will contact that individual to complete an application form no later than **November 1, 2017**.

- **Nutrition and Dietetics Student Representative**
  Do you know any student members in the Academy with strong leadership skills who will be enrolled in an ACEND-accredited program during the 2018-2019 academic year? If so, consider nominating them for student representative to the ACEND Board. Student representatives serve a two-year term in which they actively participate in two face-to-face ACEND board meetings and ten conference calls per year. They are appointed to ACEND committees and participate in the Academy’s Student Council Advisory Committee. The ACEND student representative must be enrolled in an ACEND accredited program at least the first year of their two-year term. ACEND business related expenses incurred while serving as a Student Representative member are reimbursed by ACEND.

The student’s application must include the nomination form, a letter of interest, student’s resume and a letter of recommendation from a faculty member or program director in one PDF document submitted to [acendnominations@eatright.org](mailto:acendnominations@eatright.org) no later than **November 1, 2017**. To obtain an application form with submission information, click here: [Student Application](#).
Future Education Model Standards Released; Call for Demonstration Program Applications
The Future Education Model Accreditation Standards for Associate (FA), Bachelor’s (FB) and Graduate (FG) Degree Programs have been released. ACEND invites programs interested in being accredited under these standards to apply to be an early adopter demonstration program. The Standards and information about the demonstration program application process can be found at: www.eatrightpro.org/FutureModel.

Call for ACEND Program Reviewers
The ACEND Board is seeking directors of CP, DPD, DI and DT programs, practitioners and preceptors to serve as ACEND program reviewers. We are especially in need of reviewers with a doctoral degree and those who have experience with Coordinated Programs. Benefits include continuing education credit for attending reviewer training; potential credit toward professional service requirements for promotion and tenure; learning about other nutrition and dietetics education programs; eligibility to become an ACEND board member; establishing new professional networks with educators and practitioners; gaining knowledge that can help prepare you for your own program or organization's accreditation review; and contributing to the advancement of the profession.

Reviewers must be able to prepare for and travel to an initial training workshop June 19 and 20, 2018 and at least two, four-day on-site reviews of dietetics and nutrition programs each year, in addition to completing documentation for two paper reviews of program reports. Appointments are for three-year, renewable terms. Applicants must be registered by the Commission on Dietetic Registration and active members of the Academy of Nutrition and Dietetics in order to be eligible for consideration. ACEND business-related expenses incurred while serving as a Program Reviewer, such as during training and site visits, are reimbursed by ACEND. To learn more and to apply, click here: Program Reviewer Application and Information. Applications are due November 1, 2017.

2018 Annual Accreditation Fee Invoices- ACEND Quick Pay Option Available
In early October, program directors will receive an email with a unique link to the ACEND Quick Pay online system to access their annual fee invoice and either make an online payment or print the invoice and mail in a check for payment. Invoices are no longer mailed to programs. The annual fee covers costs associated with accreditation activities, program support, communications, staffing and office expenses. The fee will be due March 1, 2018. Payments received after the due date will incur a 10% late fee and the initiation of the Administrative Notification process. The current fee schedule is available on the ACEND Portal and ACEND's website or click on the link: www.eatrightpro.org/ACEND.

ACEND Orientation Handout
ACEND has developed an optional ACEND Orientation Handout for ACEND-accredited programs. This tool can be used to provide an orientation about ACEND to faculty and preceptors, as part of coming into compliance with Standard 7, Required Element 7.3.c. This handout is available on the Resource Section of the ACEND Web site or by clicking here: Resource Section.
ACEND’s 2017 Annual On-line Survey Is Coming by November 1
Each year, program directors are required to submit information through an on-line survey about their program enrollment, student completion, graduate outcomes and other program characteristics as part of their assessment and management responsibilities to maintain accreditation. This information is also used to demonstrate that ACEND is meeting the U.S. Department of Education’s expectations for outcomes assessment. Program directors should have the following data readily available:

- 2017-2018 academic or program year enrollment data by gender and race/ethnicity
- 2016-2017 academic or program year data on number graduates or program completers by gender and race/ethnicity
- 2015-2016 academic or program year data on the graduate outcomes, 12 months after completion

ACEND will be sending an e-mail message with a unique ID number and a password to all program directors to enable them to access the 2017 annual survey. Annual on-line surveys must be completed by December 19, 2017 so please mark that date on your calendar.

Share Your Noteworthy Practices with Other Educators
ACEND is continuing to identify Noteworthy Dietetics Practices among the ACEND-accredited programs and is highlighting its third selection of the year. ACEND would like to congratulate the following programs who were chosen based on their noteworthy practices in dietetics education!

<table>
<thead>
<tr>
<th>Noteworthy Practice: Preceptor Recruitment/Curriculum</th>
<th>Noteworthy Practice: Curriculum</th>
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<tbody>
<tr>
<td>Camden County College, DT Marsha Patrick, MS, RDN, FAND</td>
<td>New York-Presbyterian Hospital, DI Gena Seraita, RD, CDN and Coleen Liscano, MS, RDN, CSP, CNNS, FAND</td>
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<tr>
<td></td>
<td>University of Texas Health Science Center, DI Jeanne Piga-Plunkett, MS, RD, LD</td>
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</tbody>
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Visit the ACEND Website here to view the program’s noteworthy practices!

If you would like your noteworthy practice to be reviewed by ACEND’s Review Committee and possibly selected for the next quarter, please visit ACEND website http://www.eatrightpro.org/resources/acend/public-notices-and-announcements/noteworthy-practices to download the submission form. Please submit the completed submission form and supporting documentation to ACEND@eatright.org by Friday, October 27th. Noteworthy practices in the following topic areas are requested: Preceptor Recruitment and Recognition, Interprofessional Education, Curriculum (i.e. simulation, review process, integrated experience) and Program Improvement (i.e. data collection, technology, pass rate).

If your noteworthy practice is chosen next quarter, the practice will be posted to the ACEND website and in the ACEND Update in November 2017.
School Spirit: Bring Students to FNCE®
The Academy’s Food & Nutrition Conference & Expo™ helps instill professional practice beliefs, values, attitudes and behaviors in students that will prepare them for practice and lifelong learning.
Educators: Give your students the best possible start in dietetics and bring them to FNCE®. The Centennial Food & Nutrition Conference & Expo™ will be held in Chicago on October 21-24, 2017.

The Academy will recognize four dietetics education programs, one for each program type: Didactic Program in Dietetics, Dietetic Internship, Coordinated Program in Dietetics and Dietetic Technician Program. The four education programs that bring the highest percentage of students to FNCE® will receive special recognition at FNCE® with Academy President Donna Martin, EdS, RDN, LD, SNS, FAND, and complimentary site access for up to three Center for Lifelong Learning online modules from the Certificate of Training programs. In case of a tie, a random drawing will be held of the programs with the highest percentage of attendees.

If you are interested in having your program considered for this opportunity, work with your educator to submit your number of total enrollment, number of students attending FNCE® and the percentage this represents to education@eatright.org by October 2, 2017.

Program Director Workshops
The Program Director workshops are designed to help nutrition and dietetics education program directors learn the latest accreditation standards and specific details on how to prepare for self-study reports, program assessment reports and site visits under the ACEND accreditation standards. Interactive sessions will cover plans for pass rate improvement, how to conduct a self-study process, and how to work with ACEND staff and reviewers. Opportunities will be available for networking and for staff to answer questions about your reports. Individuals interested in applying to start a new ACEND program as well as newly appointed program directors are welcome and encouraged to attend. 12 hours (Level 2) CPE credit available for attendance.

<table>
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<tr>
<th>Workshop Dates</th>
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To register, visit the Upcoming Events webpage https://ams.eatright.org/eweb/StartPage.aspx?Site=ACAD2014. For more information, please call (312) 899-0040, extension 5400.

Nominations for 2018 Academy Election
Nominations are open for positions on the 2018 Academy ballot. The Nominating Committee is looking for individuals with proven leadership skills and vision to further the profession. Nominations for the ACEND Board Practitioner Representative, Nutrition and Dietetics Technician, Registered; Academy president-elect, speaker-elect and treasurer-elect close September 1, 2017. All other nominations are due by October 25, 2017. Please visit www.eatrightPRO.org/elections to view the positions available on the 2018 ballot and access the nomination form.
FNCE® 2017 Calendar of Education Related Events
Events of interest to educators have been scheduled for FNCE® 2017, several of which are listed below. Please be sure to consult your convention schedule on arrival at the meeting for more programs and any last minute changes:

**Sunday, October 22**

**ACEND Forum: Showcasing Innovation as a Future Education Model Demonstration Program**
10:00 am – 11:30 pm – McCormick Center Rm 184 ABCD

**Student Internship Fair**
5:00 - 7:00 pm – Hyatt Regency Chicago, Regency Ballroom
For questions contact [ndep@eatright.org](mailto:ndep@eatright.org)

**Monday, October 23**

**ACEND/CDR Educator’s Round Table**
11:00 am - 12:30 pm – ACEND, CDR Round Table discussions with educators- Hyatt Regency McCormick, Ballroom AB

**ACEND Program Director Individual Consultation Sessions with ACEND Managers**
12:30 am – 1:30 am– Hyatt Regency McCormick, Ballroom AB

**Sunday - Tuesday, October 22-24**

**ACEND Booth**
ACEND will staff an information booth Sunday through Tuesday

**ACEND Accreditation Decisions**
ACEND reviews applications and make accreditation decisions based on each education program’s ability to meet ACEND Accreditation Standards. To view the most recent accreditation decisions visit: [http://www.eatrightpro.org/resources/acend/public-notices-and-announcements/accreditation-decisions](http://www.eatrightpro.org/resources/acend/public-notices-and-announcements/accreditation-decisions)

Accredited programs as of August 2017:

<table>
<thead>
<tr>
<th>Total Number of Active US-Based ACEND Programs</th>
<th>570</th>
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<tbody>
<tr>
<td>US Dietetic Technician Programs</td>
<td>36</td>
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<tr>
<td>US Coordinated Programs</td>
<td>60</td>
</tr>
<tr>
<td>US Didactic Programs</td>
<td>217</td>
</tr>
<tr>
<td>US Dietetic Internships</td>
<td>257</td>
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<tr>
<td>US Programs Seeking Candidate Status</td>
<td>11</td>
</tr>
<tr>
<td>International Programs Seeking Candidate Status</td>
<td>0</td>
</tr>
<tr>
<td>International Coordinated Programs</td>
<td>5</td>
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</tbody>
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2017-2018 Accreditation Council for Education in Nutrition and Dietetics
The ACEND board is the governing unit of ACEND which grants final accreditation awards. ACEND is composed of a board of 15 members, a group of appointed peer reviewers, and staff members. Further information and the 2017-2018 Board members are available online.

Visit the ACEND website at www.eatrightpro.org to find the 2017 Accreditation Standards and templates, ACEND Policy and Procedure Manual and other accreditation resources. Verification statements, program director change form and logo can be accessed in the Accreditation community of the ACEND portal at http://education.webauthor.com

ACEND Staff Contacts
ACEND staff members are available to provide consultation, guidance and support on meeting ACEND’s accreditation standards, policies and procedures. Please email ACEND@eatright.org, ISPP@eatright.org or call (312) 899-0040 extension 5400. Normal business hours are 8:00 AM to 5:00 PM Central Time, Monday through Friday. A list of ACEND staff is available online.

If you have questions about an article in this issue of the ACEND UPdate, ACEND or its activities, please contact the ACEND staff at ACEND@eatright.org. The ACEND UPdate is provided as a service to all ACEND-accredited programs. Please feel free to use portions of this newsletter along with an acknowledgment (see below) to inform your students, faculty, practitioners, administrators, and other program stakeholders:

ACEND UPdate (August 2017), Accreditation Council for Education in Nutrition and Dietetics - www.eatright.org/ACEND.