# ACCREDITATION FEE SCHEDULE

**EFFECTIVE June 2018**

## ANNUAL FEE SCHEDULE PER CALENDAR YEAR

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 1, 2017</td>
<td>$1900</td>
</tr>
<tr>
<td>January 1, 2018</td>
<td>$1975</td>
</tr>
<tr>
<td>January 1, 2019</td>
<td>$2025</td>
</tr>
<tr>
<td>January 1, 2020</td>
<td>$2075</td>
</tr>
<tr>
<td>January 1, 2021</td>
<td>$2125</td>
</tr>
</tbody>
</table>

The annual calendar year fee covers overall costs associated with ACEND communications and meetings, staffing and office expenses and responses to general Program Director questions.

The annual fee applies to all domestic (continental U.S. states and districts, Alaska, Hawaii and Puerto Rico) and international programs that hold candidate, full or probationary accreditation. Each listed member of a consortium is assessed the full annual fee. In general, ACEND invoices programs for the annual fee in November for the upcoming calendar year and the **deadline for payment is March 1** of that calendar year.

New programs granted candidate accreditation are assessed a prorated annual fee after accreditation is granted.

**NOTE:** a 2.5% charge will be added for payment by credit card.

## SELF-STUDY/SITE VISIT FEE SCHEDULE

### One program at one site

- **Domestic:**
  - Jun 2015–May 2018: $6,300/2 team members
  - Jun 2018–May 2021: $6,680/2 team members
- **International:**
  - Sept 2016-May 2018: $3,480/4 team members travel expenses
  - Jun 2018-May 2021: $4,480 + 4 team members travel expenses

### Consortium, one program at multiple sites

- **Domestic:**
  - Jun 2015–May 2018: $7,710-$9,100 3-4 team members
  - Jun 2018–May 2021: $8280-$9,880 3-4 team members
- **International:**
  - Sept 2016-May 2018: $3,480 + 5-6 team members travel expenses
  - Jun 2018-May 2021: $4,480 + 5-6 team members travel expenses

### Two programs at the same institution

- **Domestic:**
  - Jun 2015–May 2018: $12,600/4 team members
  - Jun 2018–May 2021: $13,360/4 team members
- **International:**
  - Sept 2016-May 2018: $3,480/4 team members travel expenses
  - Jun 2018-May 2021: $4,480 + 4 team members travel expenses

## CANDIDACY FEE SCHEDULE

### Eligibility Fee for Pre-Candidacy

- **Domestic:**
  - Jun 2015–May 2018: $2,500
  - Jun 2018–May 2021: $2,600
- **International:**
  - Jun 2015–May 2018: $3,500
  - Jun 2018–May 2021: $3,600

### Self-Study/Site-Visit Fee for Candidacy

- **Domestic:**
  - Jun 2015–May 2018: $6,380/2 team members
  - Jun 2018–May 2021: $6750/3 team members (1 staff and 2 reviewers)
- **International:**
  - Sept 2016-May 2018: $3,480 (reviewers travel expenses)
  - Jun 2018-May 2021: $4,000 + 4 team members travel expenses

**Note:**

- New programs seeking candidacy for accreditation will be charged a one-time eligibility application fee and a one-time, self-study/site visit fee.
- The self-study/site visit fee is based on administrative costs for preparing the review team for the on-site evaluation, processing the self-study report, and preparing reports from ACEND volunteers, registration for the program director to attend new program director workshop, plus the average cost of travel, lodging and per diem for each team member participating in the 1½ day on-site program evaluation.

**NOTE:** a 2.5% charge will be added for payment by credit card.
### SPECIAL FEES

<table>
<thead>
<tr>
<th>Special Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canceling/rescheduling a site visit</td>
<td>$1,000 + costs incurred</td>
</tr>
</tbody>
</table>
| Focused Site Visit | June 2015-May 2018  
$3,000 admin fee + $1,455/ reviewer (international:$3,000 admin fee + reviewer travel expenses)  
June 2018-May 2021  
$3,000 admin fee + $1,250/team member (international:$4,000 admin fee + team member travel expenses) |
| Appeal of Accreditation Decision | $1600 + appeal panel expenses |
| Substantive Change | $250 |
| Late Submission of materials/Reports | $150 |

### ADVANCED DEGREE WEB LISTING

ACEND does not accredit graduate-level programs in nutrition or dietetics unless they meet accreditation requirements for entry-level preparation. However, advanced-degree listings are often requested by individuals searching for graduate programs for professional development and career advancement. ACEND can, at its discretion, list graduate programs in nutrition and dietetics-related areas beyond entry-level on the Academy’s Web site for an annual fee.

NOTE: a 2.5% charge will be added for payment by credit card

<table>
<thead>
<tr>
<th>Annual Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$275</td>
</tr>
</tbody>
</table>

### ADVANCED PRACTICE RESIDENCY PROGRAM REVIEW

The fee covers overall costs associated with ACEND review of program materials.

NOTE: a 2.5% charge will be added for payment by credit card

<table>
<thead>
<tr>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,500</td>
</tr>
</tbody>
</table>

The ACEND board may change fees to maintain fiscal responsibility.