

## Outstanding Preceptor Nomination Procedures

### 1. Introduction

#### Purpose:

The purpose of the Outstanding Preceptor Award (OPA) is to recognize the exceptional teaching, mentoring, and leadership activities of preceptors in ACEND-accredited dietetics education programs. Note: Program directors and faculty are not eligible for this award as there is a separate award given to Outstanding Dietetic Educators. Active NDEP Council members, members of the NDEP preceptor committee and previous OPA winners are not eligible for this award.

In addition to publishing the list of outstanding preceptors in the *Journal of the Academy of Nutrition and Dietetics* and *NDEP-Line*, each awardee will receive \$1,000 to attend the 2024 Food and Nutrition Conference and Expo (FNCE) in Minneapolis, MN (supported by the Academy's Foundation), one (1) year membership in NDEP (June 1, 2024-May 31, 2025), and a certificate and congratulatory letter from the Academy President. Awards will be presented during an NDEP-sponsored event at FNCE.

#### Criteria:

- Member of the Academy of Nutrition and Dietetics
- Preceptor in an ACEND-accredited supervised practice program (Coordinated Program (CP), Dietetic Internship (DI), Dietetic Technician (DT), Graduate Program (GP) or Individualized Supervised Practice Pathway (ISPP).

#### Submission and Selection Procedure:

1. A single nomination, that includes both peers/program directors/program faculty AND students/interns, will be collected using an online entry system (Survey Monkey), which will **Open December 1, 2023, and close at 11:59 pm CST on January 26, 2024**. Self-nominations will not be accepted. **Nomination Form (select the Region the Preceptor resides in):**

West Coast: Washington, Oregon, Idaho, California, Nevada, Utah, Arizona, Alaska, Hawaii, International

- <https://www.surveymonkey.com/r/Y223MVC>

West Central: Minnesota, Iowa, North Dakota, South Dakota, Nebraska, Kansas, Oklahoma, Texas, New Mexico, Colorado, Wyoming, Montana

- <https://www.surveymonkey.com/r/NHXWLZT>

North Central: Wisconsin, Michigan, Indiana, Ohio, West Virginia, Kentucky, Tennessee

- <https://www.surveymonkey.com/r/YYWXDPM>

South Central: Illinois, Missouri, Arkansas, Louisiana, Mississippi, Alabama, Georgia

- <https://www.surveymonkey.com/r/YYJTL6S>

North East: Maine, New Hampshire, Vermont, New York, New Jersey, Delaware, Connecticut, Rhode Island, Massachusetts

- <https://www.surveymonkey.com/r/NHMX3BM>

South East: Pennsylvania, Maryland, Virginia, North Carolina, South Carolina, Florida, Puerto Rico, Washington DC

- <https://www.surveymonkey.com/r/YYD8PRS>

2. Nomination applications should be submitted by the Program Director, acknowledging the preceptor's affiliation with the program; and MUST include a completed online entry, which includes two separate focused statements of support (one from peers/program directors/faculty AND one from students/interns). **Additional materials beyond the online entry will not be reviewed.**
  - a. Nominations MUST highlight the exemplary accomplishments of the preceptor "above and beyond" what would be considered core preceptor responsibilities based upon the following key areas:
    - i. **Teaching-** please provide specific examples of how your candidate demonstrated innovative teaching skills and techniques to facilitate student/intern learning. Examples: Has the preceptor used any unique ways to help program directors meet required ACEND competencies? Has the preceptor incorporated any projects that require collecting data, measuring outcomes to summarize the impact of the procedure? Does the preceptor demonstrate a desire to expand these skills/techniques and share with other preceptors?
    - ii. **Mentoring-** please provide specific examples of how your candidate demonstrated those behaviors that elevate student learning and level of practice.
    - iii. **Excellence in Professional Practice-** please provide specific examples of how your candidate demonstrated participation beyond membership in local, state, or national organizations, community organizations, workplace committees, public policy, etc. Examples may include leadership positions at their place of employment in professional organizations, activities demonstrating contributions that have implications for the field of dietetics.
    - iv. **Additional Information** regarding number of students/interns mentored each year, hours spent with intern or years of precepting for the program can be considered for bonus points.
3. The NDEP Preceptor Director and Preceptor Committee will receive, review, and select the winners from the eligible nominations after the survey has been closed. The committee will select no more than one preceptor from each of the six geographical regions. There is a maximum of six awards per year.
4. Questions about the selection procedure and submission process should be directed to [ndep@eatright.org](mailto:ndep@eatright.org)