
ACCREDITATION FEE SCHEDULE INTERNATIONAL PROGRAMS

EFFECTIVE June 2024



The Accreditation Council for Education in Nutrition and Dietetics (ACEND) is a not-for-profit organization. Fees for international programs' evaluation, consultation, training, accreditation, and other services provided by ACEND to its international program are set at a level intended to defray the actual cost to provide the service(s) and assist in the support and continuous improvement of the services. An annual fee is charged for the maintenance of any international-accreditation status. ACEND may adjust the fees and set effective dates for such adjustments at any regular or special meeting of the ACEND Board. For more information, please send an email to acend@eatright.org.

In 2023, ACEND adopted a tiered fee structure that takes into consideration the economic status of a country. For this purpose, ACEND uses World Bank data (gross national income per capita) and country classifications:

<https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-countryand-lending-groups>. The ACEND Board has adopted the same tiers as the World Bank:

- Tier A: High-Income Countries
- Tier B: Upper Middle-Income Countries
- Tier C: Lower Middle-Income Countries
- Tier D: Low-Income Countries.

In determining what fees will apply to an institution or organization applying for a service(s), ACEND will refer to the latest data published by the World Bank. The World Bank typically updates the data annually in June/July. For additional details relating to fees and other information for international program accreditation, please refer to ACEND Policy and Procedure Manual (<https://www.eatrightpro.org/-/media/files/eatrightpro/acend/accreditation-standards-fees-and-policies/acend-policies-and-procedures/acend-policy-and-procedure-manual.pdf>). Terms used in the Fee Schedule are defined in the Policy and Procedure Manual.

Note: ACEND would like to acknowledge the Accreditation Council for Pharmacy Education (ACPE) for assisting ACEND with its tiered fee structure for international programs. Document adapted from ACPE International-Accreditation Fee Schedule.

INTERNATIONAL PROGRAMS ANNUAL FEE	ANNUAL FEE SCHEDULE PER CALENDAR YEAR			
	Tier A	Tier B	Tier C	Tier D
<p>The annual fee applies to all international programs that hold candidate, full or probationary accreditation. In general, ACEND® invoices programs for the annual fee in August for the upcoming calendar year and the deadline for payment is in December.</p> <p>New programs granted candidate accreditation are assessed a prorated annual fee after accreditation is granted.</p>	<u>January 1, 2024</u> \$2,680	\$2,278	\$1,742	\$1,340
	<u>January 1, 2025</u> \$2755	\$2342	\$1791	\$1378
	<u>January 1, 2026</u> \$2830	\$2406	\$1840	\$1415
	<u>January 1, 2027</u> \$2910	\$2474	\$1892	\$1455
<p>The annual calendar year fee covers overall costs associated with:</p> <ol style="list-style-type: none"> 1. ACEND® communications and meetings, software use and support, staffing and office expenses and responses to general Program Director questions. 2. Substantive changes including major program changes and administrative changes. Program director changes, access to ACEND® Accreditation Standards Webinar series for new program directors and discount to attend one ACEND® Program Director Workshop (in-person or virtual). 				
SELF-STUDY/SITE VISIT ACCREDITATION FEE FOR INTERNATIONAL PROGRAMS				
<p>The self-study/site visit fee is based on administrative costs (\$4,880 base price) for preparing for the on-site evaluation, processing the self-study report, and preparing reports from ACEND® volunteers.</p> <p>All travel costs of the 3 to 4 members review team including airfare (Economy Plus for trips longer than 6 hours), transportation and parking, lodging and per diem for each team member participating in the 3-day on-site program evaluation and 2 additional days of travel. If additional reviewers and/or days are needed because of the complexity of the program, travel fees must be covered by the program accordingly.</p>	Jun 2024–May 2027 \$4,880 + 3-4 team members travel expenses	Jun 2024–May 2027 \$4,148 + 3-4 team members travel expenses	Jun 2024–May 2027 \$3172 + 3-4 team members travel expenses	Jun 2024–May 2027 \$2440 + 3-4 team members travel expenses
CANDIDACY FOR ACCREDITATION FEE FOR INTERNATIONAL PROGRAMS				
<p>New international programs seeking candidacy for accreditation will be charged a one-time eligibility application fee and a one-time, self-study/site visit fee. The eligibility application fee includes registration for the program director to attend the program director workshop.</p> <p>The self-study/site visit fee is based on administrative costs for preparing the review team for the on-site evaluation, processing the self-study report, and preparing reports from ACEND® volunteers.</p> <p>All travel costs of the 3 to 4 members review team including airfare (Economy Plus for trips longer than 6 hours), transportation and parking, lodging and per diem for each team member participating in the 2-day on-site program evaluation and 2 additional days of travel. If additional reviewers and/or days are needed because of the complexity of the program, travel fees must be covered by the program accordingly.</p>	Jun 2024–May 2027 \$3,800	Jun 2024–May 2027 \$3230	Jun 2024–May 2027 \$2470	Jun 2024–May 2027 \$1900
	Jun 2024–May 2027 \$4,880 + 3-4 team members travel expenses	Jun 2024–May 2027 \$4,148 + 3-4 team members travel expenses	Jun 2024–May 2027 \$3172 + 3-4 team members travel expenses	Jun 2024–May 2027 \$2440 + 3-4 team members travel expenses

INTERNATIONAL PROGRAMS SPECIAL FEES	Tier A	Tier B	Tier C	Tier D
Substantive Change Site Visit/Focused Site Visit	Jun 2024- May 2027: \$4,100 admin fee + team member travel expenses	Jun 2024- May 2027: \$3485 admin fee + team member travel expenses	Jun 2024- May 2027: \$2665 admin fee + team member travel expenses	Jun 2024- May 2027: \$2050 admin fee + team member travel expenses
Cancelling/Rescheduling a Site Visit	\$1,000 + costs incurred			
Appeal of Accreditation Decision	\$1,700 + appeal panel expenses			
Late Submission of Materials/Reports	\$200			
ADVANCED DEGREE WEB LISTING				
ACEND® does not accredit graduate-level programs in nutrition or dietetics unless they meet accreditation requirements for entry-level preparation. However, advanced-degree listings are often requested by individuals searching for graduate programs for professional development and career advancement. ACEND® can, at its discretion, list graduate programs in nutrition and dietetics-related areas beyond entry-level on the Academy's Web site for an annual fee.	\$300			
ADVANCED PRACTICE RESIDENCY PROGRAM REVIEW FEE				
The fee covers overall costs associated with ACEND® review of program materials.	\$1,600	\$1,360	\$1,040	\$800

The ACEND® Board may change fees to maintain fiscal responsibility.