

## Academy of Nutrition and Dietetics Guidance for HHS Phase 3 Provider Relief Fund Portal

Effective October 5, 2020, RDNs who directly bill Medicare fee-for-service, Medicaid/CHIP programs, or Medicaid managed care plans may be eligible for another round of payments from the Provider Relief Funds authorized in the CARES Act. RDNs who have not yet received Relief Fund payments of 2% of patient revenue will receive a payment that, when combined with prior payments (if any), equals 2% of patient care revenue. With the remaining balance of the budgeted funds, an equitable add-on payment will be calculated for each applicant once all applications have been received and reviewed. These payments are grants, not loans, and will not need to be repaid. Applications must be submitted by November 6, 2020.

### Am I eligible?

You are eligible if you meet at least one of the following requirements:

1. Directly billed Medicaid/CHIP programs or Medicaid managed care plans during the period of January 1, 2018 - March 31, 2020; or
2. Billed Medicare fee-for-service during the period of January 1, 2019 – March 31, 2020; or

Additionally, you must meet all the following requirements:

1. Filed a federal income tax return for fiscal years 2017, 2018 or 2019 if in operation before January 1, 2020; and
2. Provided patient care after January 31, 2020; and
3. Did not permanently cease providing patient care; and
4. For individuals providing care before January 1, 2020, have gross receipts from patient care reported on Form 1040, Schedule C, Line 1.

### What do I need to do?

**Step 1: Have the following information on hand before you begin:**

- Taxpayer Identification Number (TIN)
- Operating revenues and expenses
- Banking Information (bank name, account holder name, routing number, account number)
- A copy of your most recently filed tax forms – you will need to upload these forms in the application

Federal Tax Classification	Provide:	From:	On IRS Form:	Upload IRS Form
Sole proprietor	Gross revenues	Line 3	1040, Schedule C	1040 and Schedule C
S corporation	Gross Revenues	Line 1c minus Line 10	1120-S	1120-S
C corporation	Gross Revenues	Line 1c minus Line 15	1120	1120
Partnership	Gross Revenues	Line 1c minus Line 12	1065	1065

**Step 2: Go to the Provider Relief Fund Application and Attestation Portal and complete your application**

- [Provider Relief Fund Application and Attestation Portal](#)

**Step 3: Sit back and wait for your payment**

- You will receive an email when your application is completed.
- HHS will process submissions as quickly as possible. They may seek additional information from you as necessary to complete its review.

October 6, 2020

- Funds will be distributed once all applications have been received and reviewed.

Learn more:

<https://www.hhs.gov/coronavirus/cares-act-provider-relief-fund/for-providers/index.html>  
<https://www.hhs.gov/coronavirus/cares-act-provider-relief-fund/faqs/general-distribution/index.html#phase3>

Application Process Webcast (pre-registration required):

[October 15, 2020 2:00 pm CT](#)

Call the CARES Provider Relief line at **(866) 569-3522**.