

2022 Outstanding Preceptor Nomination Procedures (Deadline January 14, 2022)

1. Introduction

Purpose:

The purpose of the Outstanding Preceptor Award (OPA) is to recognize the exceptional teaching, mentoring, and leadership activities of preceptors in ACEND-accredited dietetics education programs. Note: Program directors and faculty are not eligible for this award as there is a separate award given to Outstanding Dietetic Educators. Active NDEP Council members and previous OPA winners are not eligible for this award.

In addition to publishing the list of outstanding preceptors in the *Journal of the Academy of Nutrition and Dietetics* and *NDEP-Line*, each awardee will receive \$1,000 to attend the 2022 Food and Nutrition Conference and Expo in Orlando, FL (supported by the Academy's Foundation), one (1) year membership in NDEP (June 1, 2022-May 31, 2023), and a certificate and congratulatory letter from the Academy President. Awards will be presented during an NDEP-sponsored event.

Criteria:

- Member of the Academy of Nutrition and Dietetics
- Preceptor in an ACEND-accredited supervised practice program (CP, DI, DT, FEM or ISPP).

Submission and Selection Procedure:

1. A single nomination, that includes both peers/program directors/program faculty AND students/interns, will be collected using an online entry system (Survey Monkey), which will close at 5pm CST on January 14, 2022. Nomination Form: <https://www.surveymonkey.com/r/OPA2022>
2. Nomination applications should be submitted by the Program Director that the preceptor is a part of and consist of a completed online entry, which includes two separate focused statements of support (one from peers/program directors/faculty AND one from interns).
Additional materials beyond the online entry will not be reviewed.
 - a. Nominations will be based upon the exemplary accomplishments of preceptors above what would be considered core preceptor responsibilities based upon the following key areas:
 - i. **Teaching**, which should showcase innovative teaching skills and techniques to facilitate student/intern learning.
 - ii. **Mentoring**, which should include those behaviors that elevate student learning and level of practice above routine preceptor responsibilities.
 - iii. **Excellence in Professional Practice**, which should include participation beyond membership in local, state, or national organizations, community organizations, workplace committees, public policy, etc.
3. The NDEP Preceptor Director and Preceptor Committee will receive, review, and select the winner from the eligible nominations after the survey has been closed. The committee will select no more than one preceptor from each of the six geographical regions. There is a maximum of six awards per year.
4. Questions about the selection procedure and submission process should be directed to ndep@eatright.org

Survey Monkey Sample Nomination Form

Nominator Information

Please provide information about yourself and your dietetics program.

*1. Education program type affiliation.

- Coordinated Program (CP)
- Dietetic Internship (DI)
- Dietetic Technician (DT)
- Future Education Model (FEM) FG
- ISPP

2. Nominator/Program Contact

Name (First, Last):

Credentials:

Title:

Institution Name:

City/Town:

State:

Email Address:

Phone Number:

3. NDEP Region--Select the geographic region of your program. (Note: You can nominate a preceptor in another area.)

- West Coast (AK, CA, MT, OR, WY, ID, HI, WA, NV, International)
- West Central (WY, MN, CO, NM, TX, ND, SD, NE, KS, OK, IA)
- North Central (WI, MI, IN, OH, KY, WV, TN)
- South Central (MO, IL, AK, LA, MS, AL, GA)
- North East (ME, NH, VT, NY, NJ, CT, DE, CT, RI, MA)
- South East (MD, DC, NC, VA, PA, SC, FL, Puerto Rico)

Nominee (Preceptor) Information

1. Preceptor's Information

Name (First, Last):

Credentials:

Academy/CDR Number:

Title:

Institution Name:

City/Town:

State:

Email Address:

Phone Number:

Is the Preceptor a member of the Academy of Nutrition and Dietetics? Yes or No

What is the preceptor's Academy Number?

2. NDEP Region--Select the geographic region where the preceptor is located.

- West Coast (AK, CA, MT, OR, WY, ID, HI, WA, NV, International)
- West Central (WY, MN, CO, NM, TX, ND, SD, NE, KS, OK, IA)
- North Central (WI, MI, IN, OH, KY, WV, TN)
- South Central (MO, IL, AK, LA, MS, AL, GA)
- North East (ME, NH, VT, NY, NJ, CT, DE, CT, RI, MA)
- South East (MD, DC, NC, VA, PA, SC, FL, Puerto Rico)

3. How many years or months has the nominee been a preceptor? (enter as XX years, XX months)

4. How many students does your nominee precept each year?

5. How many hours does each student spend with your nominee in the experience?

STATEMENT OF SUPPORT #1 - From NOMINATOR (peer, program director, or program faculty). The responses below are an opportunity to describe why you selected your nominee over other preceptors. All information must be included in the four (4) comment boxes provided below. **Separate attachments will not be accepted.**

- 1. Please provide a brief summary of innovative teaching and education techniques your nominee used to enhance intern learning. Please give an example of how they are exemplary and how this differed from core preceptor responsibilities. (1500 character limit)**
- 2. If the preceptor was precepting for your program this past year (January 1, 2021-December 31, 2021), please provide a brief summary of the adaptations this preceptor made during the pandemic. (1500 character limit) If the preceptor was not a preceptor this year, indicate NA.**
- 3. Please provide a brief summary of exceptional mentoring experience(s) provided by your nominee. Please provide example(s) of such exposure/experience. (1500 character limit)**
- 4. Please provide a brief summary of how your nominee demonstrated excellence in professional practice and advanced the practice of dietetics. Include service to committees at local/state/national level, involvement in research, practice certifications, advanced degrees, etc. (1500 character limit).**
- 5. Please include any additional information, not covered above, that you feel the committee should know about this preceptor (1500 character limit).**

STATEMENT OF SUPPORT #2 - From INTERNS. The responses below are an opportunity to describe why you selected your nominee over other preceptors. All information must be included in the two (2) comment boxes provided below. **Separate attachments will not be accepted.**

- 1. Briefly summarize what innovative tools and techniques your preceptor used to help you learn. Please give specific examples to support your narrative (1500 character limit)**
 - 2. Please provide a brief summary of the mentoring experience provided by your preceptor nominee that illustrates how your preceptor helped you be a better intern/practitioner. Please provide example(s) of such exposure/experience. (1500 character limit)**
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