

# ACCREDITATION FEE SCHEDULE

## EFFECTIVE September, 2016

### Accreditation Council for Education in Nutrition and Dietetics

the accrediting agency for the  
 Academy of Nutrition  
and Dietetics

ANNUAL FEE	ANNUAL FEE SCHEDULE PER CALENDAR YEAR			
<p>The annual calendar year fee covers overall costs associated with ACEND communications and meetings, staffing and office expenses and responses to general Program Director questions.</p> <p>The annual fee applies to all domestic (continental U.S. states and districts, Alaska, Hawaii and Puerto Rico) and international programs that hold candidate, full or probationary accreditation. Each listed member of a consortium is assessed the full annual fee. In general, ACEND invoices programs for the annual fee in November for the upcoming calendar year and the <b>deadline for payment is March 1</b> of that calendar year.</p> <p>New programs granted candidate accreditation are assessed a prorated annual fee after accreditation is granted.</p> <p>NOTE: a 2.5% charge will be added for payment by credit card</p>	January 1, 2014	\$1650		
	January 1, 2015	\$1750		
	January 1, 2016	\$1850		
	January 1, 2017	\$1900		
	January 1, 2018	\$1975		
	January 1, 2019	\$2025		
SELF STUDY/SITE VISIT ACCREDITATION FEE	SELF-STUDY/SITE VISIT FEE SCHEDULE			
<p>The self-study/site visit fee is based on administrative costs (\$3,480) for preparing for the on-site evaluation, processing the self-study report, and preparing reports from ACEND volunteers, plus the average cost of travel, lodging and per diem for each team member participating in the 2½ day on-site program evaluation. If additional reviewers and/or days are needed because of the complexity of the program, such as a DPD with an ISPP or geographic location of supervised practice sites, the fee will be adjusted accordingly.</p> <p>NOTE: a 2.5% charge will be added for payment by credit card</p>		<b>Domestic</b>	<b>International</b>	
	One program at one site	June 2015–May 2018 \$6,300/2 reviewers	Sept, 2016–May 2018 \$3,480 + 4 reviewers travel expenses	
	Consortium, one program at multiple sites	June 2015–May 2018 \$7,710–\$9,100 3-4 reviewers	Sept, 2016–May 2018 \$3,480 + 5-6 reviewers travel expenses	
	Two programs at the same institution	June 2015–May 2018 \$12,600/4 reviewers		
CANDIDACY FOR ACCREDITATION FEE	CANDIDACY FEE SCHEDULE			
<p>New programs seeking candidacy for accreditation will be charged a one-time eligibility application fee and a one-time, self-study/site visit fee.</p> <p>The self-study/site visit fee is based on administrative costs for preparing the review team for the on-site evaluation, processing the self-study report, and preparing reports from ACEND volunteers, registration for the program director to attend new program director workshop, plus the average cost of travel, lodging and per diem for each team member participating in the 1½ day on-site program evaluation.</p> <p>NOTE: a 2.5% charge will be added for payment by credit card</p>		<b>Domestic</b>	<b>International</b>	
	Eligibility Fee for Pre-Candidacy	Jun 2015–May 2018 \$2,500	Jun 2015–May 2018 \$3,500	
	Self-Study/Site-Visit Fee for Candidacy	June 2015–May 2018 \$6,380/2 reviewers	Sept 2016–May 2018 \$3,480 + 4 reviewers travel expenses	

<b>SPECIAL FEES</b>		<b>SPECIAL FEE SCHEDULE</b>	
<p>Additional fees will be charged for extraordinary activities. These costs are limited to unique program situations and will be assessed as they occur.</p> <p>NOTE: a 2.5% charge will be added for payment by credit card</p>		<b>Sept 2016 - May 2018</b>	
	Canceling/rescheduling a site visit	\$1,000 + costs incurred	
	Focused Site Visit	\$3,000 admin fee + \$1,455/ reviewer (international:\$3,000 admin fee + reviewer travel expenses)	
	Appeal of Accreditation Decision	\$1600 + appeal panel expenses	
	Substantive Change	\$250	
	Late Submission of materials/Reports	\$150	
<b>ADVANCED DEGREE WEB LISTING</b>			<b>ANNUAL FEE</b>
<p>ACEND does not accredit graduate-level programs in nutrition or dietetics unless they meet accreditation requirements for entry-level preparation. However, advanced-degree listings are often requested by individuals searching for graduate programs for professional development and career advancement. ACEND can, at its discretion, list graduate programs in nutrition and dietetics-related areas beyond entry-level on the Academy's Web site for an annual fee.</p> <p>NOTE: a 2.5% charge will be added for payment by credit card</p>			\$275
<b>ADVANCED PRACTICE RESIDENCY PROGRAM REVIEW</b>			<b>FEE</b>
<p>The fee covers overall costs associated with ACEND review of program materials.</p> <p>NOTE: a 2.5% charge will be added for payment by credit card</p>			\$1,500

The ACEND board may change fees to maintain fiscal responsibility.