Sample Timelines for Candidacy for Accreditation

The timeline for the candidacy process is approximately 12-18 months from the time the Eligibility Application is submitted. The tables below are intended as guides only; actual timelines may vary depending upon when materials are received, scheduling of subsequent steps in the process and the availability of site visitors for a review.

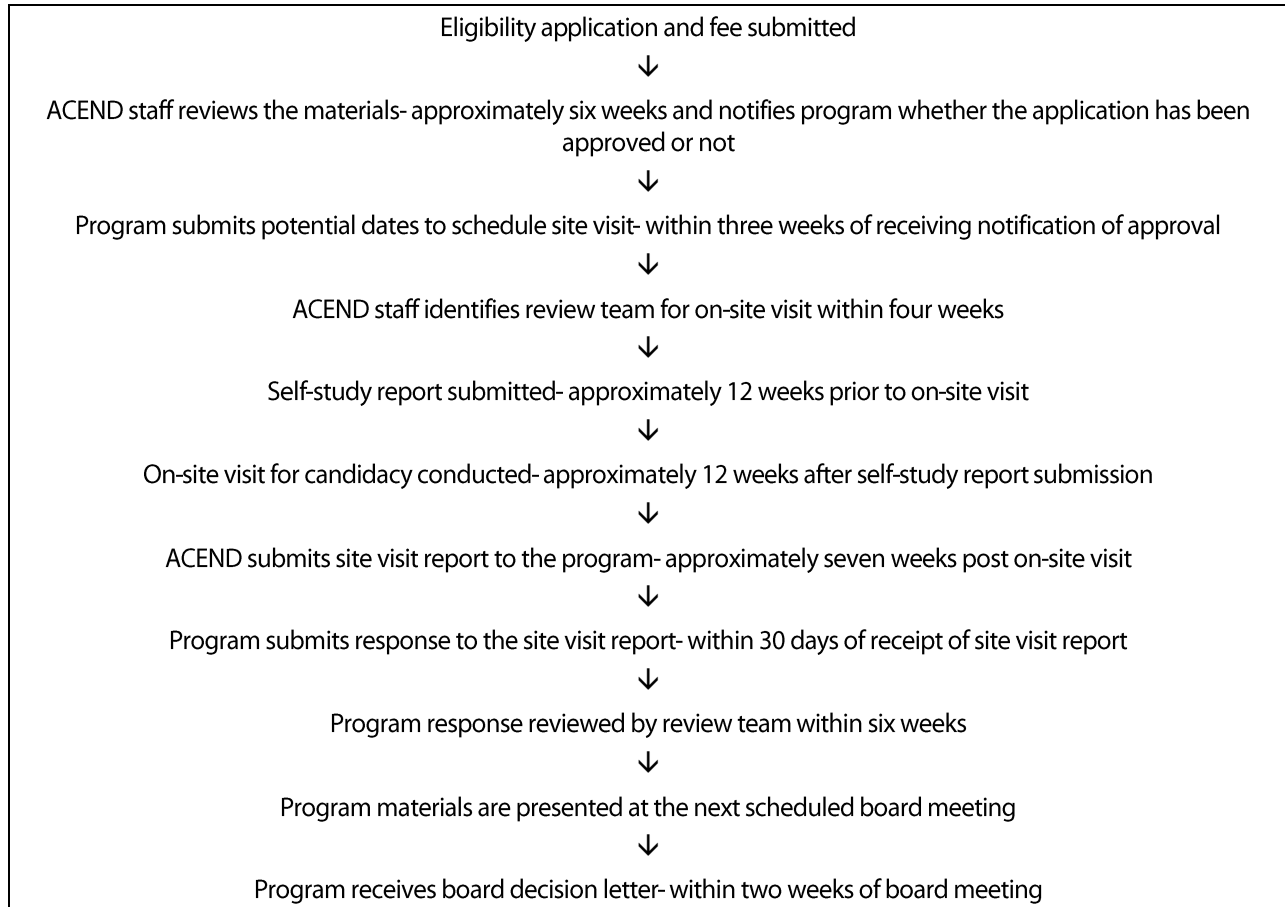**Table 1: Progression of activities for Candidacy for accreditation**

Eligibility application and fee submitted

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ACEND staff reviews the materials- approximately six weeks and notifies program whether the application has been approved or not

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Program submits potential dates to schedule site visit- within three weeks of receiving notification of approval

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ACEND staff identifies review team for on-site visit within four weeks

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Self-study report submitted- approximately 12 weeks prior to on-site visit

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On-site visit for candidacy conducted- approximately 12 weeks after self-study report submission

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ACEND submits site visit report to the program- approximately seven weeks post on-site visit

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Program submits response to the site visit report- within 30 days of receipt of site visit report

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Program response reviewed by review team within six weeks

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Program materials are presented at the next scheduled board meeting

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Program receives board decision letter- within two weeks of board meeting

Table 2: Estimated timeline based on eligibility application submission date (dates subject to change)

Eligibility Requirements Submitted by:	Self-Study Report Due	Site Visit Scheduled	ACEND Board Meeting When Application Will Be Considered	If Candidacy is Granted, Students Admitted
December 15 (ACEND offices are closed the last week of the year)	Late spring-summer	Late summer-early Fall	April (after site visit)	**Summer or fall term**
February 1	Late spring-summer	Late summer-early Fall	April (after site visit)	**Summer or fall term**
March 1	Summer	Early Fall	April (after site visit)	**Summer or fall term**
April 1	Summer	Fall	April or July (after site visit)	**Fall or winter term**

May 1	Late summer-fall	Winter	July (after site visit)	**Fall or winter term**
June 1	Fall	Winter	July or October (after site visit)	**Fall or winter term**
July 1	Fall	Winter	October (after site visit)	**Winter or spring term**
August 1	Late fall-Winter	Winter	October (after site visit)	**Winter or spring term**
September 1	Winter	Spring	October or January (after site visit)	**Winter or spring term**
October 1	Winter	Spring	January (after site visit)	**Spring or summer term**
November 1	Winter	Spring	January (after site visit)	**Spring or summer term**
December 1	Spring	Summer	January or April (after site visit)	**Spring or summer term**